APPLICATION
CAPSTONE EXPERIENCE

Today's Date:

Student Name: _____ Student ID #: _____

Student Email Address: _____ Student Cell #: _____

Parent Name: _____ Home Phone #: _____

Parent Email Address: _____ Parent Cell #: _____

What is your Capstone Experience? *Give a title, topic, and/or describe what you're going to do.*

_____

_____

Mentor Name & Title: _____

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Research Plan:

List dates and then describe what research, tasks, and/or objectives you envision you might perform, accomplish or achieve by those dates.

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Example

APPLICATION

Today's Date: 3/24/2009

CAPSTONE EXPERIENCE

Student Name: **Jane Doe**

Student ID #: **12345**

Student Email Address: **janedoe@psdschools.org**

Student Cell #: **(970) 555-1212**

Parent Name: **John Doe**

Home Phone #: **(970) 555-4343**

Parent Email Address: **johndoe@comcast.net**

Parent Cell #: **(970) 555-3232**

What is your Capstone Experience? *Give a title, topic, and/or describe what you're going to do.*

How to start a cheerleading academy

I will do all of the research necessary and then create a business plan to open a private cheerleading and dance academy business.

Mentor Name & Title: Melanie Spirit, Cheer Coach

Research Plan:

List dates and then describe what research, tasks, and/or objectives you envision you might perform, accomplish or achieve by those dates.

09/01/2011: Meet with Mr. Slawson and brainstorm more details about my Capstone, where to find mentors, and other details.

9/15/2011: Find mentors who have experience in running a dance, cheerleading, or theater business.

09/25/2011: Talk to lawyers about what would be the best form of business ownership, business licenses,

10/01/2011: Gather commercial building lease expense data from real estate agents

11/01/2011: Draw build-out plans for the building. Investigate building permits, fixtures, equipment, decorating, and get cost bids from contractors for remodeling.
Gather monthly building expenses including electric, gas, water, phones, internet, insurance …

12/01/2011: Investigate monthly payroll expenses for employees including salaries, hourly pay, health insurance, social security, workmen's' compensation, disability, …

01/01/2011: Gather advertising expense data and choose the best forms to promote the business.

01/01/2012: Find business plan software and write the business plan

03/01/2012: Write the Capstone Experience report and create the visual presentation