

# POUDRE HIGH SCHOOL

**Home of the Impalas  
2020-2021**

201 Impala Drive  
Fort Collins, CO 80521  
**Main Office (970) 488-6000**  
Attendance Office (970) 488-6002 (24 hours)  
FAX Number (970) 488-6060  
<https://phs.psdschools.org/>

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**City** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Grade** \_\_\_\_\_

**Poudre is a place of learning where shared decision making  
prepares students for the pathways of the world.**

**Kathy Mackay, Principal**  
**Carey Christensen, Assistant Principal | Athletic Director**  
**Cori Hixon, Assistant Principal | IB Director**  
**Bryan Kiel, Assistant Principal**  
**Kendall Wilson, Assistant Principal | Activities Director**  
**Luke Lefurge, Dean of Students**  
**Nick Holley, Dean of Students**

**PHS educates every child, every day  
through rigor, relevance, and relationships.**

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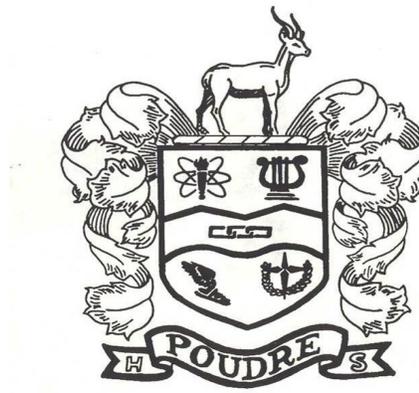
# IMPALA FIGHT SONG

Poudre High will hit the line like thunder,  
And we'll all shout for you to win.

Poudre High will plow the foe right under,  
Never, never to give in.

Silver, Blue our colors shining brightly,  
Guard them well throughout the game.

Heads up, drive on until we've won,  
And then they'll know the victor's  
name.



**Poudre High School**  
**Class Schedule 2020-2021**

<b><u>MONDAY</u></b>	<b><u>TUESDAY</u></b>
Period 1 8:55 - 10:25 Period 2 10:35 - 12:05 <b>Lunch</b> 12:05 - 12:55 Period 3 12:55 - 2:25 Period 4 2:35 - 4:05	Period 1 8:55 - 10:25 Period 2 10:35 - 12:05 <b>Lunch</b> 12:05 - 12:55 Period 3 12:55 - 2:25 Period 4 2:35 - 4:05
<b><u>WEDNESDAY</u></b>	<b><u>THURSDAY</u></b>
Period 1 8:55 - 10:25 Period 2 10:35 - 12:05 <b>Lunch</b> 12:05 - 12:55 Period 3 12:55 - 2:25 Period 4 2:35 - 4:05	Period 1 8:55 - 10:25 Period 2 10:35 - 12:05 <b>Lunch</b> 12:05 - 12:55 Period 3 12:55 - 2:25 Period 4 2:35 - 4:05
<b><u>FRIDAY</u></b> Are required Asynchronous attendance bearing days. Students must check in with the teacher or complete the assigned task to be counted at present. <b><u>TEACHER OFFICE HOURS</u></b> 1:00 – 2:30	ICAP is a process that guides students in the exploration of career, academic and postsecondary opportunities.  Students may spend their off period in the Learning Lab, the Media Center, the Commons, or designated areas outside.

# General Information

## 2020 - 2021 SCHOOL CALENDAR School Holidays / Intermissions

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September 7 <sup>th</sup>	Labor Day
October 16 <sup>th</sup>	Teacher Work Day
November 25 <sup>th</sup> – 27 <sup>th</sup>	Thanksgiving Recess
Dec. 21 <sup>st</sup> – Jan. 4 <sup>th</sup>	Winter Break
January 18 <sup>th</sup>	Martin Luther King Day
March 15 <sup>th</sup> – 19 <sup>th</sup>	Spring Break
April 16 <sup>th</sup>	Spring Intermission
May 31 <sup>st</sup>	Memorial Day

### SUMMARY OF QUARTERS – 2020 - 2021

1 <sup>st</sup> Quarter	August 24 <sup>th</sup> – October 15 <sup>th</sup>
2 <sup>nd</sup> Quarter	October 19 <sup>th</sup> – December 18 <sup>th</sup>
3 <sup>rd</sup> Quarter	January 5 <sup>th</sup> – March 12 <sup>th</sup>
4 <sup>th</sup> Quarter	March 22 <sup>nd</sup> – May 26 <sup>th</sup>

### Special Dates at PHS

Back-to-School Night – September  
PHS Promo Fair – December 2<sup>nd</sup>  
End of First Semester – December 18<sup>th</sup>  
Teacher Collaboration Day (No School) – February 15<sup>th</sup>  
Parent/Teacher Conferences – Will be held once in the fall and once  
in the spring.  
IB Convocation – May 20<sup>th</sup>  
Graduation – May 21<sup>st</sup>

Follow Poudre High School online for the most  
up-to-date information and schedules:

<https://phs.psdschools.org/>

*Twitter:* #Impalatweets

*Facebook:* Poudre High School Official

# Attendance

We recognize that regular class attendance is one of the most important aspects of a student's educational program. There is a strong correlation between consistent class attendance, parental involvement, and academic success. Student attendance is primarily the responsibility of the student and parent/guardian.

Your parent/guardian must call the automated attendance line to report an excused absence.  
**(970) 488-6002**

## **NOTES WILL NOT BE ACCEPTED TO EXCUSE AN ABSENCE.**

All absences not **reported within 48 hours** will remain permanently unexcused.

Students are *strongly* encouraged to use **StudentVUE** to monitor their attendance. Parents also have the ability to check **ParentVUE** in real time to view attendance for their student's current attendance. See *Academics* for specifics.

**Reminder - only a parent/guardian may excuse your absences from class. Please be aware that lying or giving false information to a PSD employee may result in disciplinary action.**

## **DANCE ATTENDANCE POLICY**

As an additional approach to incentivize improved student attendance, students must have less than 20% unexcused absence at the time they purchase their dance ticket/s. Approximately four weeks prior to Homecoming Dance and Prom, lists of ineligible students (IDs only) and percentage unexcused will be posted and publicized giving students an

opportunity to gain eligibility through their improved attendance. If unexcused absences dip below 20% prior to the dance they may attend.

### **TARDIES**

Attending class in a timely manner is essential to a student's post-secondary success. The ability for a student to be on time is a characteristic that we value here at PHS. Therefore, excessive tardiness will be reported to the Dean of Students for problem solving, an action plan, or disciplinary action. A habitually tardy student, as defined by the Deans, may be placed on a tardy contract to heighten the awareness for the parent, student, and staff that this student needs to make immediate changes in his/her behavior to enhance the student's academic success.

Students who miss more than the first **2 minutes** of class will be marked tardy unexcused. These TU's will count toward the attendance policy, in addition to unexcused absences. Students are required to attend class even if they have missed some portion of the class. Students cannot be in the halls if they have a class (excused or otherwise).

**EXCUSED ABSENCES** = A parent or guardian may excuse an absence from class. Students may not be excused from class and remain on campus.

\*Students will be given the same number of days absent to make up work that was missed (i.e. out two days ill, two days to make up work.)

\*Please pick up a form in attendance for all prearranged absences.

### **SCHOOL-EXCUSED ABSENCES**

A staff member authorizes the absence due to a school function. This absence does not impact the student's finals exempt status. Students are expected to find out what work will be missed while they are gone and to hand in missed assignments upon

their return to class (i.e. out of school Thursday for a choir concert, work is due on Friday.)

**SENIORS & JUNIORS** may take **two days** during the year as school-excused absences to visit colleges. Students will need to pick up a visitation form from the Guidance Office or Attendance Office **prior** to their trip. Days not used in junior year do not carry over to senior year.

\*Poudre High School may require documentation or suitable proof for excessive, excused absences.

**Examples of Justifiable Cause for Absenteeism**

**Illness**

**Medical Reasons / Funeral**

**Extended Illness with Doctor Verification**

**Religious Observances / Court**

**The school may require suitable proof regarding the above exceptions, including written documentation from medical sources.**

**UNEXCUSED ABSENCES**

Students with absence(s) due to truancy may have the opportunity to make-up missed work per teacher's discretion. Excessive unexcused absences will result in additional interventions including but not limited to: ISS, parent meetings, home visits, restriction of privileges such as losing an off period or being assigned to academic support during lunch, attendance contracts, and alternative schooling options.

**ABSENCES DUE TO SUSPENSION**

Students with absence(s) due to disciplinary action will have the opportunity to make-up missed work for partial credit.

Regardless of the type of absence, it is the student's responsibility to communicate with their teacher to acquire and complete the missing work within the appropriate timeline.

# Academics

## **MONITORING YOUR PROGRESS:**

*StudentVUE* provides information about:

- ✓ Grades, including specific assignments
- ✓ Attendance reports
- ✓ Tests & academic performance
- ✓ Upcoming school events

To access *StudentVUE*, visit the Poudre School District website at <https://pvue.psdschools.org/> or set up an appointment with your counselor for more information.

Parents are strongly recommended to view grades with their students on a regular basis. Working as a team to monitor student's grades and attendance is essential part of a student's success.

## **2020-2021 First Semester FINALS EXEMPT POLICY**

The Finals Exempt Policy is as follows: A student who earns an "A" in a course is exempt from finals in that specific course. Should a student earn a grade below an "A," he or she will be required to take a final exam in that particular class. Please note:

- This policy only pertains to semester-long classes. Which with the 4x4 block schedule is only for 1<sup>st</sup> and 3<sup>rd</sup> quarter non-IB, AP, and Front Range classes. Those classes can only achieve finals exempt status for the first quarter of their respective classes.
- All students take end of course finals, be it in Dec. or May for non-IB, AP, and Front Range courses.
- If a student elects to take a final in a class that he or she has received an exemption, the exam will only count only if it raises the final grade.
- Finals are required in all quarter-long courses.

## **ACADEMIC HONESTY**

In education, we are continually studying the ideas of others. In our speaking and writing, it is important that we acknowledge these ideas and give credit where it is due. Plagiarism is using other people's ideas and words without clearly stating the source of that information. Plagiarism and cheating are serious offenses and will result in disciplinary action. The following penalties will apply for plagiarism and cheating:

- 1) The student(s) will earn a zero on the assignment, project, or test. The student(s) who contributed to the offense (i.e. shared information or answers) will also earn a zero, whether or not the student benefited personally from the information. Parents or guardians will be notified, and the Dean of Students and the appropriate counselor(s) will be informed.
- 2) Documentation of the incident will be placed in the student's permanent record. Throughout the student's years at PHS, if two incident reports are accumulated, a meeting with the student, parent/guardian, counselor and/or dean will be scheduled to determine further disciplinary action.

## **Student Services**

### **COUNSELING DEPARTMENT**

Counselors are an integral component of the educational process. Students consult regularly with their counselor regarding academic, social or emotional concerns. Eight full-time counselors work with students and their families to ensure success at Poudre High School.

Jeff Schelly	jschelly@	(970) 488-6213
Kathleen McCormack	kmccorma@	(970) 488-6062
Matt Miltenberg	mmiltenberg@	(970) 488-6044
Cassie Poncelow	cponcelo@	(970) 488-6043
Jasmin Rodriguez	jazminr@	(970) 488-6037
Alan Flores	aflores@	(970) 488-6046
Greg Piccolo	gpiccolo@	(970) 488-6043
Kim Wilder	kwilder@	(970) 488-6015
Lauren Kiel	lkiel@	(970) 488-6101

Graduation Advocate	Lori Miller	lmiller@	488-6031
Graduation Advocate	Lisa Mahler	lmahler@	488-6052
Counseling Assistant	Jennifer Backurz	jbackurz@	488-6064
School Registrar	Corryn Powell	ccorryn@	488-6076

The school registrar assists students and families with transcripts, change of address, verification of enrollment, schedules, grade history, diplomas, and school of choice.

### **SCHOLARSHIPS**

Students interested in **Scholarship Information** contact Mrs. Klamm in the Career & Counseling Room in the office.

**SENIOR GRADUATION CONFERENCES** – All seniors are required to schedule a conference in September or October with their counselor. Parents are welcome to attend.

### **ADDING / DROPPING CLASSES**

- See your counselor to discuss any Add/Drops. Signatures from parents are required for all Drop requests.
  - Students may only add/drop classes within 3 days of a new quarter.
- Students may withdraw and receive a final grade of “W” from **semester length** courses **four weeks** into any semester provided they have parent permission. Any class dropped after the fourth week of any semester for any reason will result in a final grade of “F” in that course.
- All students must maintain a minimum of 15 credits (3 classes) each semester. PaCE, and independent study classes do not count toward the required 15 credits.

# Student Organizations

Poudre High School has numerous academic organizations, athletic teams, school-sponsored activities, and student-initiated clubs that support individual interests. We encourage you take a chance, get involved with peers and have a positive experience during your high school career! To find out more about these clubs and activities or to start your own club, please contact Mrs. Wilson or go to <https://phs.psdschools.org/Activities>

<b>Active Minds</b>	<b>National Science Bowl</b>
<b>Ambassadors</b>	<b>National Technical Honor Society</b>
<b>Baseball</b>	<b>Nordic Skiing</b>
<b>Basketball</b>	<b>Ocean Bowl</b>
<b>Cheer</b>	<b>Poudre Reader's Society</b>
<b>Cycling Club</b>	<b>Robotics Team</b>
<b>Dance</b>	<b>Science Olympiad</b>
<b>DECA</b>	<b>Service Club</b>
<b>Drama Club</b>	<b>Soccer</b>
<b>Environmental Club</b>	<b>Softball</b>
<b>FBLA</b>	<b>Spectrum</b>
<b>FCCLA</b>	<b>Speech &amp; Debate</b>
<b>Film Club</b>	<b>Student Leadership</b>
<b>Football</b>	<b>Swimming &amp; Diving</b>
<b>Golf</b>	<b>Tennis</b>
<b>HOSA</b>	<b>Track &amp; Field</b>
<b>Impala Connectors</b>	<b>Ultimate Frisbee</b>
<b>Key Club</b>	<b>Unified Basketball</b>
<b>Knowledge Bowl</b>	<b>Unified Flag Football</b>
<b>Math Club Mu Alpha Theta</b>	<b>Unified Soccer</b>
<b>Mock Trial</b>	<b>Volleyball</b>
<b>National Art Society</b>	<b>Wrestling</b>
<b>National Honor Society</b>	<b>Yearbook</b>

- Please note that this list is constantly changing. This list does not include student-initiated activities. Those can be found at <https://phs.psdschools.org/Activities>

## **HARASSMENT/DISCRIMINATION/BULLYING**

Includes: Display of visual or written remarks or threatening remarks directly or indirectly about ethnicity, race, culture, religion, sexual orientation, nationality, gender or handicapped disabilities.

*SEXUAL HARASSMENT*- PHS will not tolerate sexual harassment, which is defined as any unwelcome or demeaning sexually-related behavior that creates an intimidating, hostile or offensive environment.

Students who believe that they have been the subject of harassment/discriminatory behavior are strongly encouraged to confidentially report the incident immediately to a dean, counselor, teacher or administrator. Reports will be investigated, and disciplinary measures are suspension and expulsion. Hazing in any form will NOT be tolerated at Poudre.

*Students can be held accountable for inappropriate content on any SOCIAL MEDIA on or off school property.*

## **PERSONAL ELECTRONICS**

Personal electronic devices may be brought on campus; however, ***they are allowed in classrooms for academic purposes only.***

- ✓ It is the student's responsibility to use their electronic device appropriately.
- ✓ The security of the device is the student's responsibility, as Poudre High School is not able to replace lost/stolen items. **Lockers are NOT secure places for these expensive items, especially not the PE lockers.**

Any electronic device that is used inappropriately may be confiscated; a warning need not be given, taken to the Dean's Office. *A parent/guardian will be responsible for picking up these devices.* Electronics that are confiscated create an inconvenience for everyone involved!

MOST crimes in high schools are crimes of opportunity.  
Trust people don't tempt people by locking up valuables.

### **PHS PROPERTY**

Please be mindful of the building and the surroundings.  
Destruction of school property, intentional and unintentional,  
will result in appropriate disciplinary action.

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### **FOR YOUR SAFETY AND THE SAFETY OF OTHERS**

Poudre High School has the following minimal expectations for reporting events or actions that may be harmful or detrimental to you or a fellow student:

1. Any threats made against you or another person.
2. Any use or possession of drugs or alcohol.
3. Possession of a dangerous or deadly weapon of any type.
4. Harassment of any type towards you or another person.

It is our expectation that should you see, hear, or become aware of any of the above-mentioned or any other events which you believe could affect your safety and well-being or that of another student, you would immediately report such information to a responsible adult such as a Parent, Counselor, Dean, Teacher, Administrator, or School Resource Officer.

**STATE HOTLINE NUMBER: 1-877-542-SAFE (7233)**  
**PHS Deans of Students (970) 488-6018 | (970) 488-6058**  
**PHS COUNSELING STAFF**