

Step 1: Save PDF files to your computer.

- Do not start the electronic application until you have collected the following five documents; named them properly; and saved them to your computer as PDF files. The electronic application will only accept PDF files.
 1. Screenshot of XELLO landing page showing "Grade 12 lessons completed"
 2. Completed, signed copy of "ASCENT CE Eligibility Verification Form 2024 – 2025" (pages 2-3)
 3. Unofficial copy of your college transcripts (FRCC, AIMS, CU Succeeds, CSU, etc.)
 4. Unofficial copy of your PSD transcript
 5. Copy of AP scores that were received directly from College Board (required only if you're using any AP scores for ASCENT eligibility); these scores must be transcribed to a college transcript before the start of the ASCENT year if part of the 9 required credits.

Instructions:

Please include your last name_first name when you save/name/upload the above documents.

- Examples:
- Smith_Joe_Xello Screenshot
 - Smith_Joe_Verification_Form (pages 2-3 of this worksheet)
 - Smith_Joe_FRCC_Transcript
 - Smith_Joe_PSD_Transcript
 - Smith_Joe_AP_Scores

Step 2: Collect these items.

- 10 Digit STUDENT SASID number: _____
- College ID "S" or "A" number: _____
- Student College email address: _____
- Parent / Guardian phone number: _____
- Parent / Guardian email address: _____

Application Notes / Questions:

Questions? Contact Poudre School District CONCURRENT ENROLLMENT COORDINATOR
 Kristen Besanceney
 E: kbesance@psdschools.org
 P: 970.657.3175

