

POUDRE HIGH SCHOOL

Home of the Impalas

2023 - 2024

201 Impala Drive

Fort Collins, CO 80521

Main Office (970) 488-6000

Attendance Office (970) 488-6002

FAX Number (970) 488-6060

<https://phs.psdschools.org/>

Mission:

Poudre is a place of learning where shared decision making prepares students for the pathways of the world.

Vision:

PHS educates every child, every day through rigor, relevance, and relationships.

Kathy Mackay, Principal

Carey Christensen, Assistant Principal | Athletic Director

Cori Hixon, Assistant Principal | IB Director

Bryan Kiel, Assistant Principal | Assessment Director

Kendall Wilson, Assistant Principal | Activities Director

Kevin Faw, Dean of Students

Nick Holley, Dean of Students

Daryl Solomon, Dean of Students

Table of Contents

General information

Fight Song	page 3
Daily Schedule	page 3
Important Dates	page 4

Attendance

Absences	page 5-6
Tardies	page 5-6

Academics

StudentVUE	page 7
Finals Schedule	page 7
Academic Honesty	page 7

Student Support

Counseling Department	page 8
Counselors/Registrars	page 8
Scholarship Information	page 8
Adding/Dropping Classes	page 8
Tech Support	page 8
Mental Health Support	page 9
Student Organizations	page 9

Ubuntu Community

What Ubuntu means at Poudre	page 11
Behavioral Expectations	page 11
Respecting Property	page 11
Safe2tell Hotline	page 11

IMPALA FIGHT SONG

Poudre High will hit the line like thunder,
And we'll all shout for you to win.

Poudre High will plow the foe right under,
Never, never to give in.

Silver, Blue our colors shining brightly,
Guard them well throughout the game.

Heads up, drive on until we've won,
And then they'll know the victor's
name.

Daily Bell Schedule M-T-Th-F

Period	Start Time	End Time
1	9:05 AM	10:35 AM
2	10:42 AM	12:12 PM
Lunch	12:12 PM	1:03 PM
3	1:03 PM	2:33 PM
4	2:40 PM	4:10 PM

Wednesday

Period	Start Time	End Time
1	9:50 AM	11:10 AM
2	11:17 AM	12:37 PM
Lunch	12:37 PM	1:23 PM
3	1:23 PM	2:43 PM
4	2:50 PM	4:10 PM

General Information

2023 - 2024 SCHOOL CALENDAR School Holidays / Intermissions

September 4	Labor Day
September 22	No School / Building Workday
October 20	No School / Teacher Exchange Day
November 10, 2023	No School / Building Workday
November 20 - 24	Fall Break
December 25 - January 8	Winter Break
January 15	Martin Luther King Day
February 19	No School / Teacher Collaboration Day
March 11 - 15	Spring Break
April 19	No School / Building Exchange Day
May 24	No School / Teacher Workday
May 29	Memorial Day

SUMMARY OF QUARTERS 2023 - 2024

<u>Semester 1</u> (A or B course)	<u>August 17 - December 22</u>
1 st Quarter	August 17 th – October 19 th
2 nd Quarter	October 23 rd – December 22 nd
<u>Semester 2</u> (A or B course)	<u>January 9 – May 30</u>
3 rd Quarter	January 9 th – March 8 th
4 th Quarter	March 18 th – May 30 th

Special Dates at PHS

Back-to-School Night – August 30th

Parent/Teacher Conferences – September and February

IB Convocation – May 23rd

Graduation – May 25th

Follow Poudre High School online for the most up-to-date information and schedules:

<https://phs.psdschools.org/>

Twitter: #Impalatweets

Facebook: Poudre High School Official

Attendance

We recognize that regular class attendance is one of the most important aspects of a student's educational program. There is a strong correlation between consistent class attendance, parental involvement, and academic success.

How to Communicate Attendance:

- Your parent/guardian must call the automated attendance line to report an excused absence. (970) 488-6002
- Parents can also use the **ParentVUE Report Absences** feature. Parents can submit attendance for a single date or range of dates by clicking on 'Report Absences' from the PVUE home screen; a note is required to excuse the absence. Absences submitted will be reviewed by the school Attendance Clerk. Absences submitted without a note are subject to being delayed, denied, or unexcused when reviewed by the Attendance Clerk. Please note that schools may take up to 24 hours to process absences. Future absences will not be visible in PVUE until the date of the absence.
- Notes hand-delivered by students will not be accepted to excuse an absence

All absences not **reported within 48 hours** will remain permanently unexcused.

Students are *strongly* encouraged to use **StudentVUE** to monitor their attendance. Parents also have the ability to check **ParentVUE** in real time to view attendance for their student's current attendance. See *Academics* for specifics.

Reminder - only a parent/guardian may excuse your absences from class. Please be aware that lying or giving false information to a PSD employee may result in disciplinary action.

DANCE ATTENDANCE POLICY

As an additional approach to incentivize improved student attendance, students must have less than 20% unexcused absence at the time they purchase their dance ticket/s. Approximately four weeks prior to Homecoming Dance and Prom, lists of ineligible students (IDs only) and percentage unexcused will be posted and publicized giving students an opportunity to gain eligibility through their improved attendance. If unexcused absences dip below 20% prior to the dance, they may attend.

TARDY UNEXCUSED

Attending class in a timely manner is essential to a student's post-secondary success. The ability for a student to be on time is a characteristic that we value here at PHS. Therefore, excessive tardiness will be reported to the Dean of Students for problem solving, an action plan, or disciplinary action.

Students who arrive to class within the first 10 minutes will be marked tardy unexcused. These TU's will count toward the attendance policy, in addition to unexcused absences. Students are

required to attend class even if they have missed some portion of the class. Students cannot be in the halls if they have a class (excused or otherwise). Students can be in the Commons, Media Center, or outside.

EXTREME TARDY

Student is tardy and shows up 11 minutes after the bell until half-way through the class and does not have a pass from a staff member.

EXCUSED ABSENCES = A parent or guardian may excuse an absence from class. Students may not be excused from class and remain on campus.

*Students will be given the same number of days absent to make up work that was missed (i.e. out two days ill, two days to make up work.)

*Please pick up a form in attendance for all prearranged absences.

SCHOOL-EXCUSED ABSENCES

A staff member authorizes the absence due to a school function. This absence does not impact the student's finals exempt status. Students are expected to find out what work will be missed while they are gone and to hand in missed assignments upon their return to class (i.e. out of school Thursday for a choir concert, work is due on Friday.)

SENIORS & JUNIORS may take **two days** during the year as school-excused absences to visit colleges. Students will need to pick up a visitation form from the Guidance Office or Attendance Office **prior** to their trip. Days not used in junior year do not carry over to senior year.

***Poudre High School may require documentation or suitable proof for excessive, excused absences.**

Examples of Justifiable Cause for Absenteeism

Illness

Medical Reasons / Funeral

Extended Illness with Doctor Verification

Religious Observances / Court

The school may require suitable proof regarding the above exceptions, including written documentation from medical sources.

UNEXCUSED ABSENCES

Students with absence(s) due to truancy may have the opportunity to make-up missed work per teacher's discretion. Excessive unexcused absences will result in additional interventions including but not limited to: In-school suspension, parent meetings, home visits, restriction of privileges such as losing an off period or being assigned to academic support during lunch, attendance contracts, and alternative schooling options.

ABSENCES DUE TO SUSPENSION

Students with absence(s) due to disciplinary action will have the opportunity to make-up missed work for partial credit.

Regardless of the type of absence, it is the student's responsibility to communicate with their teacher to acquire and complete the missing work within the appropriate timeline.

Academics

MONITORING YOUR PROGRESS:

StudentVUE provides information about:

- Grades, including specific assignments
- Attendance reports
- Tests & academic performance

To access *StudentVUE*, visit the Poudre School District website at <https://pvue.psdschools.org/> or set up an appointment with your counselor for more information.

Parents are strongly recommended to view grades with their students on a regular basis. Working as a team to monitor student's grades and attendance is essential part of a student's success. Students with F's may be required to attend/participate in academic interventions during their off periods or lunches.

FINALS SCHEDULE

Finals will be held on December 19-22 and May 22-29, 2023. Students may not take finals early.

ACADEMIC HONESTY

In education, we are continually studying the ideas of others. In our speaking and writing, it is important that we acknowledge these ideas and give credit where it is due. Plagiarism is using other people's ideas and words without clearly stating the source of that information. Plagiarism and cheating are serious offenses and will result in disciplinary action. The following penalties will apply for plagiarism and cheating:

- 1) The student(s) will earn a zero on the assignment, project, or test. The student(s) who contributed to the offense (i.e. shared information or answers) will also earn a zero, whether or not the student benefited personally from the information. Parents or guardians will be notified, and the Dean of Students and the appropriate counselor(s) will be informed.
- 2) Documentation of the incident will be placed in the student's permanent record. Throughout the student's years at PHS, if two incident reports are accumulated, a meeting with the student, parent/guardian, counselor and/or dean will be scheduled to determine further disciplinary action.

ACADEMIC HONESTY IN A REMOTE ENVIRONMENT

Academic integrity standards remain the same whether you are learning online or in a face-to-face class. That means that you may not receive unauthorized assistance in taking quizzes, tests, or examinations, and that you may not submit the work of another as your own in any assignment.

Student Support

COUNSELING DEPARTMENT

Counselors are an integral component of the educational process. Students consult regularly with their counselor regarding academic, social or emotional concerns. Eight full-time counselors work with students and their families to ensure success at Poudre High School.

Jeff Schelly	jschelly@	(970) 488-6213	Health & Human Services
Katie Poynter	kpoynter@	(970) 488-6062	Opportunities Unlimited
Alan Flores	aflores@	(970) 488-6046	Newcomer/ELD
Greg Piccolo	gpiccolo@	(970) 488-6032	IB/Entrepreneurship
Kim Wilder	kwilder@	(970) 488-6015	IB
Ana Lizardo	alizardo@	(970) 488-6037	Arts & Humanities
Lauren Kiel	lkiel@	(970) 488-6101	Agriculture & Environment
Megan Thorson	mthorson@	(970) 488-6044	Engineering & Design

ADDITIONAL SUPPORT

Counseling Assistant	Jennifer Backurz	jbackurz@	(970) 488-6064
School Registrar	Elizabeth Ogg	eogg@	(970) 488-6076
School Registrar	Maria Ellis	mellis@	(970) 488-6067

SCHOLARSHIPS

Students interested in **Scholarship Information** contact Mrs. Klamm, (970) 488-6026, in the Career & Counseling Room in the office.

SENIOR GRADUATION CONFERENCES – All seniors are required to schedule a conference in September or October with their counselor. Parents are welcome to attend.

ADDING / DROPPING CLASSES

- See your counselor to discuss any Add/Drops. All Add/Drop requests must be made in the first 3 days of a new quarter. Signatures from parents are required for all Drop requests.
- Students may withdraw and receive a final grade of “W” from **semester length** courses **two weeks** into any semester provided they have parent permission. Any class dropped after the fourth week of any semester for any reason will result in a final grade of “F” in that course.
- All students must maintain a minimum of 15 credits (3 classes) each quarter.

TECH SUPPORT

- ❑ District Internet Support: www.psdschools.org/InternetAccess
- ❑ Email: CovidTechHelp@psdschools.org or 970-490-3339

MENTAL HEALTH SUPPORT

- ❑ **In Crisis:**
 - ❑ Contact the Crisis Center
 - ❑ (970) 494-4200
 - ❑ 1217 Riverside Ave, Fort Collins

- ❑ **For Ongoing Mental Health Support:**
 - ❑ Contact School Counselor
 - ❑ CAYAC - Child, Adolescent, & Young Adult Connections
 - ❑ Healthdistrict.org/cayac or 970-221-3308

Student Organizations

Poudre High School has numerous academic organizations, athletic teams, school-sponsored activities, and student-initiated clubs that support individual interests. We encourage you to take a chance, get involved with peers and have a positive experience during your high school career! To find out more about these clubs and activities or to start your own club, please contact Mrs. Wilson or go to <https://phs.psdschools.org/Activities>

<ul style="list-style-type: none"> Ambassadors Book Club Clay Target League Cycling Club DECA Drama Club Environmental Club Escape 970 eSports FBLA FCCLA FFA Film Club 	<ul style="list-style-type: none"> GSA HOSA Kaleidoscope Key Club Knowledge Bowl Math Club Mu Alpha Theta Mock Trial Model United Nations National Art Society National Honor Society National Science Bowl National Tech Honor Society Poudre Press 	<ul style="list-style-type: none"> Robotics Team Science Olympiad Service Club Speech & Debate Student Council Theatre TSA Yearbook
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- Please note that this list is constantly changing. This list does not include student-initiated activities. Those can be found at <https://phs.psdschools.org/Activities>

Ubuntu Community

At PHS, we live by the philosophy of Ubuntu—the essence of being human. “Ubuntu speaks particularly about the fact that you can’t exist as a human being in isolation. It speaks about our interconnectedness. We think of ourselves far too frequently as just individuals, separated from one another, whereas you are connected and what you do affects the whole world. When you do well, it spreads out; it is for the whole of humanity.” That’s why we’re in this together — students, parents, counselors, teachers and staff. Your success is our success!

UBUNTU IN OUR BEHAVIOR

What’s unique about Poudre High School is that it is a microcosm of our nation as a whole. We’re comprised of students of all races, religions, backgrounds, and beliefs. This rich diversity is not only what makes our school a great place, but America a great nation. Oftentimes, individual beliefs may create tension among fellow impalas. Collectively, we must work to create a safe and welcoming school community, we must support one another and respect one another. We must speak up when something is wrong and we must really listen to one another to understand each other’s viewpoint. At Poudre High School, we foster civil and open-minded debates. We don’t have to agree and we can disagree with respect, and in doing so we will cherish our differences and learn to walk through this world together. Remember---I am who I am because of who WE are. We are Poudre.

ACCEPTING AND INCLUSIVE OF ALL

As a PSD school, Poudre High School embraces the “PSD Principles of Community.” These include:

DIVERSITY | We believe that each individual will enhance our learning community. ● We embrace the values, strengths, points of view, and differences of all individuals. ● We encourage one another to apply our talents and take pride in our achievements. ● We are driven and inspired to bring out the personal best in every member of our community.

INCLUSION | We believe that all means all. ● We actively include all voices and ideas in pursuit of positive outcomes for all individuals. ● We co-create welcoming and safe environments that ensure dignity and affirmation. ● We provide equitable access and support for all members of our community.

To that end, we also uphold PSD policies that prohibit harassment or discrimination on the basis of race, color, religion, national origin, ancestry, sex, sexual orientation, marital status, veteran status, age or disability.

PSD Harassment Policy: <https://www.psdschools.org/sites/default/files/PSD/policies/JBB.pdf>

PSD Nondiscrimination/Equal Opportunity Policy:

<https://www.psdschools.org/sites/default/files/PSD/policies/AC.pdf>

TREATING PROPERTY WITH RESPECT

Personal electronic devices may be brought on campus; however, ***they are allowed in classrooms for academic purposes only.***

- It is the student's responsibility to use their electronic device appropriately.
- The security of the device is the student's responsibility, as Poudre High School is not able to replace lost/stolen items. **Lockers are *NOT* secure places for these expensive items, including PE lockers.**
- Any electronic device that is used inappropriately may be confiscated; a warning need not be given, taken to the Dean's Office. *A parent/guardian will be responsible for picking up these devices.* Electronics that are confiscated create an inconvenience for everyone involved!

PHS PROPERTY

Please be mindful of the building and the surroundings. Destruction of school property, intentional and unintentional, will result in appropriate disciplinary action.

FOR YOUR SAFETY AND THE SAFETY OF OTHERS

Poudre High School has the following minimal expectations for reporting events or actions that may be harmful or detrimental to you or a fellow student:

1. Any threats made against you or another person.
2. Any use or possession of drugs or alcohol.
3. Possession of a dangerous or deadly weapon of any type.
4. Harassment of any type towards you or another person.

Another "PSD Principle of Community" we uphold is:

COURAGE | We believe courage is the heart of change. ● We advocate for students and colleagues on behalf of our community.

Therefore, it is our expectation that should you see, hear, or become aware of any of the above-mentioned or any other events which you believe could affect your safety and well-being or that of another student, you would immediately report such information to a responsible adult such as a Parent, Counselor, Dean, Teacher, Administrator, or School Resource Officer.

STATE HOTLINE NUMBER: 1-877-542-SAFE (7233)
PHS Deans of Students (970) 488-6018 | (970) 488-6058
PHS COUNSELING STAFF